

**ST. MARY THE VIRGIN, CATERHAM**  
**VIDEO REQUEST FORM**

Video recording of ..... Service on .....  
of .....

This notice is issued by the incumbent to give permission for recording equipment to be brought into and used inside the church for the purpose of the above recording.

The attention of the recordist is drawn to the following matters:

- 1.** The law of copyright is complex. It is important that it is recognised that neither the incumbent nor the Parochial Church Council has any authority to give copyright permission for the lawful reproduction or recording of any work, literary or musical, which is protected.
- 2.** Certain 'blanket' arrangements have been made to facilitate the recording in church of the texts of the marriage and baptism services, without prior application having to be made to the copyright owners subject to the following conditions:
  - a]** No rights in the recording and no copies of it shall be transferred or assigned in consideration of money or money's worth, ie the rights in the recording shall not be sold commercially except that the original recording and copies may be sold to the couple or parents commissioning the recording.
  - b]** No more than three copies of the recording shall be made.
  - c]** The recording, including extracts from it, shall not be exhibited in public.
- 3.** These 'blanket' arrangements and the permissions relating to the material specified in paragraph 2 do not extend to any part of the service other than the text of the service. Thus, hymns, anthems, additional prayers are not covered by these permissions and it is your responsibility to obtain permission for such other copyright material which is included in the service. Copyright subsists in a work at least until the end of the period of 50 years from the end of the calendar year in which the originator [author, composer] died. Where there is doubt whether material is copyright the publisher will usually be able to assist. So far as copyright music and lyrics are concerned detailed advice of aspects of copyright is available from The Mechanical Copyright Protection Society Ltd, 41 Streatham High Rd, London SW16 1ER, tel.02087694400
- 4.** The fee of £..... is payable to the Parochial Church Council for the incumbents permission to bring into and use video recording equipment inside the church.

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I have read the above notice. I accept that the incumbent has only given me permission to bring into and to use, video recording equipment inside the church subject to the conditions specified above. I acknowledge that the incumbent has not given copyright permission or authorised the recording of any material or performance which may be protected by law.

Date:..... Signed [Recordist].....